

June 20, 2003

Federal Communications Commission
Office of the Secretary
445-12th Street
Washington, DC 20554

Fax # 202-418-0187

To Whom It May Concern:

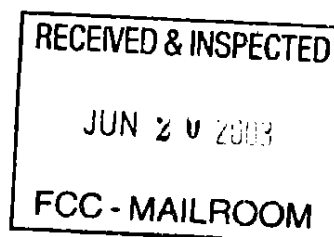
Request for Waiver CC Docket Nos 96-45 and 97-21
Case # 211032

Contact Information:
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FRN # 634149
Billed Entity # 11118
Funding Year 07/01/2001-6/30/2002
Funding Commitment Decision

I am requesting a waiver of the missed filing deadline because of extenuating circumstances. Leake and Watts Services, Inc constructed new classrooms and administrative offices for our emotional disturbed special education students. Our vender submitted an invoice date 6/02/02. When we inspected the cabling and closet in the fall of 2002, we found that the vendor had not followed our specifications. We did not pay the invoice and requested that the vendor correct the cabling problem. After much negotiation with the vendor corrected the cabling problem. We tested the new cabling and paid the bill in late December.

On 01/24/03 we filed a form 472 for service provider SPIN 143016675. We received a Form 472 Notification Letter dated April 29, 2003 approving \$0.00 for reimbursement. When I investigated, I found the accounting clerk who filed the form 472 mistakenly put in the date of filing 1/23/03 instead of the invoice date of 6/02/02. I called the SLD on March 27, 2003 and was told to simply correct page 2 of the 472 and resubmit it.



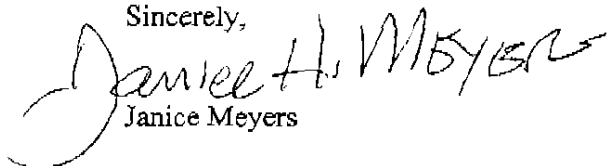
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Clerk ABOVE

On April 29, 2002 we received Form 472 Notification Letter stating that we had approved \$0.00 for reimbursement. On 6/9/00 I called the SLD, case # 211032 and spoke to Kathy. She informed me that I had missed the deadline to file a form 472, which was 12/03/02. I informed her that when I called in March I was misinformed and was never told I had missed a deadline. I was also never told that I had the opportunity to file an appeal for missing the deadline.

I am asking that Leake and Watts Services, Inc be granted a waiver because of extenuating circumstances because I was misinformed by the SLD. We could not file a 472 by the deadline because we needed to have the contracted services delivered before paying.

Leake and Watts Services, Inc provided educational services to foster care children placed in our residential treatment center by the courts as well as K-12 day emotional disturbed day students. We have been drastically affected by the budget cuts from the City of New York after the September 11, 2001 tragedy. I ask that you please reconsider our request.

Sincerely,


Janice Meyers